

## FORMAT FOR ENTRIES

The format for entries in all categories should be as follows:

1. Category number and title.
2. Name of authority, organisation or company.
3. Contact name, address, telephone and fax numbers.
4. Title of project.
5. An executive summary of approximately 20 – 30 words describing the project.
6. Description of the project – approximately 800 – 1000 words.  
This should cover the following:
  - The objective or purpose of the project.
  - The existing situation, the proposed solution and the actual fulfilment.
  - Mention should also be made of any special initiatives such as energy efficiency, safety and the needs of the community, together with the impact it has had on the adjoining area.
7. Although not obligatory, a separate booklet showing photographs and plans of the submission is helpful for the judges. This part will be returned if requested.

**It would be greatly appreciated if participants could kindly follow this format as it assists judges in their deliberations.**

For further information, guidance and entry forms, write or telephone:

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## NHIC ANNUAL AWARDS 2007

### ENTRY FORM

Whilst we appreciate it is rather early days yet, we do like to have some indication of those individuals or organisations intending to enter the 2007 NHIC Awards Scheme.

So, although the final closing date for all entries is **Friday 24th August 2007**, it would be helpful if you would kindly complete the entry form and fax or send a photocopy to the address overleaf as early as possible.

Entrant Category \_\_\_\_\_

Name of organisation or individual \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Contact & Title \_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post Code \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

